

# \*\*\*SAMPLE\*\*\*

PLEASE FILL OUT A BLANK COPY AND TURN INTO YOUR LOCAL COUNCIL OFFICE 30 DAYS IN ADVANCE.

## LOCAL LEARNING FOR LIFE OUTING PERMIT APPLICATION FOR TRIPS AND CAMPS UNDER 500 MILES



LOCAL PERMIT NO. \_\_\_\_\_ DATE ISSUED \_\_\_\_\_ ] FOR OFFICE USE

This application must be filed with local Learning for Life office one week in advance of scheduled activity for proper clearance. It is used for trips of less than 500 miles. If the destination is 500 miles or more one way or outside the United States use the National Learning for Life Outing Permit Application. If it is backcountry trip, be sure to know Wilderness Use Guidelines.

POST No. 123 Participating Organization YOUR DEPARTMENT  
Group/Post

Council NORTHERN STAR hereby applies for a permit and submits plans herewith for a trip for 4/26/07 to 4/29/07  
OR OTHER (SEE LIST) Date Date

Give itinerary if tour or destination if camp, including route description for reaching the campsite. For long trips, attach a map indicating route and overnight stops.

ATTENDING MINNESOTA LAW ENFORCEMENT  
EXPLORER CONFERENCE AT BREEZY POINT RESORT.

\*Accident insurance information listed here is for the Northern Star Council. Please contact your local council office for this information.

Type of trip (check one):  One-Day  Touring camp  Short-term camp  Long-term camp

Is accident insurance in force?  Yes  No Company HSR Policy No. PTPN00327402

Where swimming or boating is included in the program, Safe Swim Defense and/or Safety Afloat standards are to be followed.

Person in charge: Safe Swim Defense certification Expiration: \_\_\_\_\_

and/or Safety Afloat certification Expiration: \_\_\_\_\_

Or use of adult assistants so qualified: Safe Swim Defense certification: Expiration: \_\_\_\_\_

And/or Safety Afloat certification: Expiration: \_\_\_\_\_

Also, at least one adult must have been trained in Learning for Life Youth Protection  IF YOU DO NOT HAVE AN ADVISOR WHO HAS COMPLETED YOUTH PROTECTION, GO TO www.learningforlife.org TO COMPLETE THE ONLINE SESSION.

Name \_\_\_\_\_

Mode of Transportation: Car  RV  Van  Bus  Boat  Canoe  Train  Truck  Feet  Other \_\_\_\_\_

(The beds of trucks and camper trucks are approved for equipment only; passengers are allowed only in the cab.)

Tour will include 12 youth and 4 adults. Have parents' approvals been secured? YES

It is the tour leader's and committee member's understanding that all drivers, vehicles, and insurance coverage will meet the national requirements. The Learning for Life policy requires two adult leaders 21 years of age on all camping trips and tours.

Tour leader's name ADVISOR IN CHARGE AT BREEZY Age \_\_\_\_\_ Phone \_\_\_\_\_

Address HOME OR WORK

Assistant tour leader's name ANOTHER ADVISOR AT BREEZY Age \_\_\_\_\_ Phone \_\_\_\_\_

Address HOME OR WORK

ANY OTHER ADVISOR OR CHIEF \_\_\_\_\_ ADVISOR IN CHARGE AT BREEZY

Signed by member of committee

Signed by tour leader

OMIT THIS SECTION

MUST BE OVER 21

[RETAIN IN LOCAL LEARNING FOR LIFE OFFICE]

**\*\*\*THIS SECTION ON AUTOMOBILE INSURANCE IS REQUIRED. EVEN IF YOU ARE TAKING DEPARTMENT/CITY/COUNTY VEHICLES, AND UNSURE OF WHAT EXACT VEHICLES YOU WILL BE TAKING. IF THIS IS THE CASE, PLEASE FILL IN THAT YOU ARE TAKING AGENCY VEHICLES, AND THE INFORMATION ON YOUR DRIVERS\*\*\***

INSURANCE							
YEAR, MAKE, AND MODEL OF VEHICLE	NUMBER OF PASSENGERS	OWNER'S NAME	DRIVER'S LICENSE NUMBER	WILL EVERYONE WEAR A SEAT BELT?	PUBLIC LIABILITY INSURANCE COVERAGE		
					PUBLIC LIABILITY		PROPERTY DAMAGE
					Each Person	Each Accident	
					\$	\$	\$

**TRANSPORTATION**

1. You will enforce reasonable travel speed in accordance with state and local laws in all motor vehicles.
2. If by motor vehicles.
  - a. **Driver Qualifications:** All drivers must have a valid driver's license and be at least 18 years of age.  
**Youth Participation Exception:** When traveling to an area, regional, or national Learning for Life activity or any Exploring event under the leadership of an adult (21+) tour leader, a youth member at least 16 years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) No record of accidents or moving violations; (3) Parental permission has been granted to the leader, driver, and riders.
  - b. If the vehicle to be used is designed to carry more than 15 people (including the driver), the driver must have a commercial driver's license (CDL).  
  
 Name: \_\_\_\_\_ CDL expiration date: \_\_\_\_\_
  - c. Driving time is limited to a maximum of 10 hours and must be interrupted by frequent rest, food, and recreation stops.
  - d. Seat belts are provided, and must be used, by all passengers and driver. Exception: a school or commercial bus, when not required by law.
  - e. Passengers will ride only in the cab if trucks are used.

**OUR PLEDGE OF PERFORMANCE**

1. We will use the Safe Swim Defense in any water activity.
2. We will use trucks only for transporting equipment—no passengers except in the cab. All passenger cars, station wagons, recreational vehicles, and cabs of trucks will have a seat belt for each passenger.
3. We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only vehicles that are in safe mechanical condition.
4. We will be certain that fires are attended at all times.
5. We will maintain high standards of personal cleanliness and orderliness and will operate a clean and sanitary camp, leaving it in a better condition than we found it.
6. We will not litter or bury any trash, garbage, or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal, or all the way home if necessary.
7. We will respect the property of others and will not trespass.
8. We will not cut standing trees or shrubs without specific permission from the landowner or manager.
9. We will provide every member of our party an opportunity to attend religious services on the Sabbath.
10. We will observe the courtesy to write thank-you notes to persons who assisted us on our trip.
11. We will, in case of backcountry expedition, read and abide by the Wilderness Use Policy.
12. We will notify, in case of serious trouble, our local Learning for Life office, our parents, or other local contact.
13. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start of each day and not attempt to have drivers closely follow the group vehicle in front of them.

**\*\*\*LEAVE THIS PAGE BLANK. IT WILL BE RETURNED TO YOU, FOR YOU TO PRESENT AT THE CONFERENCE WHEN YOU CHECK IN\*\*\***



**OFFICIAL LOCAL LEARNING FOR LIFE  
OUTING OR CAMPING PERMIT**

**GROUP/POST  
COPY**

(This permit should be in the possession of group leader at all times and displayed when requested by officials or other duly authorized persons.)

Permit issued to \_\_\_\_\_ (group/post) No. \_\_\_\_\_ Participating Organization \_\_\_\_\_

Name of tour leader \_\_\_\_\_ Age \_\_\_\_\_ Address \_\_\_\_\_

Name of assistant tour leader \_\_\_\_\_ Age \_\_\_\_\_ Address \_\_\_\_\_

Permit covers all travel between \_\_\_\_\_ and \_\_\_\_\_

Dates of trip from \_\_\_\_\_, 20\_\_\_\_, to \_\_\_\_\_, 20\_\_\_\_ Total youth \_\_\_\_\_ Total adults \_\_\_\_\_

This group has given the local Learning for Life representative every assurance that they will conduct themselves according to the best standards of good behavior and observe all rules of health, safety, and sanitation as prescribed by Learning for Life and as stated in the Pledge of Performance.

**These spaces are for the signatures and comments of officials where the group camps or stays for one night or more. Signatures indicate that the cooperation and conduct were satisfactory in every way.**

Date	Place	Signature	Comment

Local Permit No. \_\_\_\_\_

Date Issued \_\_\_\_\_

  
  

Approval Stamp

\_\_\_\_\_ Learning for Life office name and address

\_\_\_\_\_ Learning for Life office phone No.

\_\_\_\_\_ Signed for Learning for Life

Not official unless approval stamp appears here.

**INSURANCE**

**All vehicles MUST be covered by a public liability and property damage liability insurance policy.** The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed. (It is recommended, however, that coverage limits are at least \$100,000 combined single coverage.) Any vehicle carrying 10 or more passengers is required to have limits of \$100,000/\$500,000/\$100,000 or \$500,000 combined single coverage. In the case of rented vehicles, the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle. All vehicles used in travel outside the United States must carry a public liability and property damage liability insurance policy that complies with or exceeds the requirements of that country.

# Where to send your Tour Permit:

**Central Minnesota Council**  
Watkins Scout Service Center  
P.O. Box 7580  
St. Cloud, MN 56302  
320-251-3930

**Gamehaven Council**  
1124 11 ½ St. Se  
Rochester, MN 55904-5097  
507-287-1410

**Northern Star Council**  
Learning for Life  
5300 Glenwood Avenue  
Minneapolis, MN 55422  
(763) 231-7201

**Twin Valley Council**  
724 Madison Avenue  
Mankato, MN 56001-6195  
507-387-3123

**Voyageurs Area Council**  
3877 Stebner Rd.  
Hermantown, MN 55811-1733  
218-729-5811

**Northern Lights Council**  
(Covers part of Minnesota)  
301 South 7<sup>th</sup> Street  
Fargo, ND 58103-1884  
701-293-5011

**If you need another copy of the Tour Permit application, go to**  
**[www.learningforlife.org/exploring](http://www.learningforlife.org/exploring)**