



# Minnesota Law Enforcement Explorer Association

MARCH 13, 2002 QUARTERLY MEETING  
UNAPPROVED MINUTES

1. **Call to Order:** Chair Johnson called the meeting to order at 11:50 AM. The following people attended: Chair Erik Johnson; Vice Chair Cory Manthei; Treasurer Eddy Manthei; Secretary Jim Stromberg; DuWayne Dixon, MLEEA; Bob Reid, Viking Council; Jeanne Lawrie, Viking Council; Gary Cayo, Minnetonka PD; Heather Richards, Indianhead Council; Jill McDonell, Viking Council; Allen Schmidt, Mankato PD; Kathy McNeely, New Brighton PD; and Dan Meyer, St. Louis Park PD.
2. **Approval of Agenda:** The agenda was approved with changes. Item 5d was deleted because it was a duplicate item. Item 6b (meeting locations) was added.
3. **Approval of Minutes:** The minutes of December 12, 2001 meeting were approved. The motion was made by G. Cayo, seconded by D. Dixon, and approved unanimously.
4. **Reports:**
  - a. **Treasurer:** E. Manthei reported on the financial health of the association. He provided the attached Treasurers Report. The motion to approve was made by G. Cayo, seconded by A. Schmidt, and approved unanimously.
  - b. **Fundraising Committee:** E. Manthei reported for the Fundraising Committee. Completion of tax-exempt status documents is underway. It was agreed by all that, if deemed necessary by the Treasurer, the Association should contract a professional service to finalize our tax-exempt status paperwork. The Mall of America is purchasing \$2,000.00 worth of advertising (on our fundraising video) from the Association.
  - c. **Scholarship Committee:** Eddy Manthei reported for the Scholarship Committee. The Scholarship Committee received two scholarship requests. They were both approved and processed. E. Johnson reminded the Association that scholarship awards are no longer valid for an indefinite period and each award now has an expiration date.
  - d. **Web Site:** DuWayne Dixon reported on the Association's web site. He advised that the new web site provider is working well. The ability to download forms and documents (such as the Don Cup application and Midwest Conference documents) has saved the Association lots of postage money. It was suggested that our web site link to professional law enforcement organizations' web sites. Suggested links should be brought to D. Dixon's attention.
  - e. **Membership Committee:** The relevance of the Membership Committee was questioned. It was agreed that this committee is no longer needed because new posts are already encouraged by BSA to contact and join the Association. G. Cayo motioned, and D. Meyer seconded, to eliminate the Membership Committee. It was determined in further discussion that the Membership Committee was created by bylaw and its abolishment could only be accomplished by amendment at an annual meeting.

[The meeting was recessed from 12:13 PM to 12:31 PM for lunch.]

- f. **Midwest Conference Committee:** E. Johnson reported Minnesota Commissioner of Public Safety Charlie Weaver would be the keynote speaker. The Saturday dinner will be casual and the award ceremony will be uniformed (not formal, as in past years). C. Manthei advised that the MLEEA would be issuing a \$100.00 scholarship for an essay contest. E. Manthei advised that 16 posts are fully registered, 30 posts are pre-registered, and 14 posts have not yet registered. J. Stromberg will order wristbands. There was discussion about radio



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communications for staff and security at the conference. G. Cayo motioned, E. Manthei seconded, and all agreed unanimously that the Association should purchase six Family Radio Service-type walkie-talkies. E. Manthei will make the selection and purchases. E. Manthei introduced discussion about how much he should charge guests, spouses, and helpers who want to attend all or part of the conference. It was generally agreed that event evaluators should be free even if they are a post advisor who would otherwise pay. It was also agreed that Association board members and “conference staff” should attend without charge. C. Manthei reported that the lecture topics for this year’s conference would be Terrorist Attack of the Metrodome, Meth Lab Hazards, and Racial Profiling. D. Dixon displayed a sample pin for this year’s conference and reported that the full order has been placed. J. Stromberg reported that he is still working on a pen donation.

g. **Nationals Committee:** G. Cayo reported that he mailed a letter to all interested posts about airfare options.

## 5. Old Business:

- a. **Obtaining a Financial Auditor for the Association:** E. Manthei reported that he is aware of financial auditors that charge between \$800.00 and \$2,000.00 annually. It was agreed that E. Manthei should hire the firm that he believes to be the best for the money.
- b. **Status of White Collar Crime Training Videos:** G. Cayo reported that most of the videos have been delivered.
- c. **Confirmation of St. Paul PD’s Commitment to Arrest and Search Competition:** E. Johnson reported that St. Paul PD’s sponsorship has been confirmed. E. Johnson sent the DEA a letter thanking them for their past service. G. Cayo and D. Dixon will obtain a plaque to present to the DEA.
- d. **2002 Midwest Conference Pins:** Item deleted.
- e. **MLEEA Banner Purchase:** E. Manthei reported that he obtained the following prices for banners:

24” X 96” : \$316.67

4’ X 16’ : \$606.00

It was agreed the E. Manthei should purchase both banners.

## 6. New Business:

- a. **Don Cup Applications:** E. Johnson reported that the Association has received applications from Washington County, Minnetonka PD, and Stearns County. Applications from St. Paul PD and Mankato were rumored to be in the mail. E. Johnson will coordinate the review process for sometime in mid-April.
- b. **Meeting Locations:** E. Johnson asked if it was beneficial to the Association to keep rotating the meeting locations. The consensus was that yes it was beneficial.

## 7. Miscellaneous Items:

- a. The next meeting will be at the Midwest Conference.

8. **Adjourn:** The meeting adjourned at 1:30 PM (motion by C. Manthei, seconded by D. Meyer, and approved by all).