



Minnesota Law Enforcement Explorer Association

DECEMBER 12, 2001 QUARTERLY MEETING
UNAPPROVED MINUTES

1. **Call to Order:** Chair Johnson called the meeting to order at 11:55 AM. The following people attended: Chair Erik Johnson; Vice Chair Cory Manthei; Treasurer Eddy Manthei; Secretary Jim Stromberg; DuWayne Dixon, MLEEA; Bob Reid, Viking Council; Jeanne Lawrie, Viking Council; Gary Cayo, Minnetonka PD; Gary Pike, Maplewood PD; Cheri Dexter, Washington Co. SO; Heather Richards, Indianhead Council; Eric Lammle, New Hope PD; Judy Dretzke, Eagan PD; and John Ademek, St. Paul PD.
2. **Approval of Agenda:** The agenda was approved. The motion to approve was made by D. Dixon, seconded by G. Cayo, and approved unanimously.
3. **Approval of Minutes:** The minutes of September 12, 2001 meeting were approved. The motion was made by G. Cayo, seconded by C. Manthei, and approved unanimously.
4. **Reports:**
 - a. **Fundraising Committee:** E. Manthei reported that the Association needs to become a Federally recognized 501C organization in order to be considered seriously for substantial donations by major corporations. He could not find any evidence that the Association ever filed a tax return, something that is required of organizations with cash flows greater than \$10,000.00. E. Manthei will work on filing the 501C application. Also, E. Manthei reported that our state tax-exempt papers are probably under the Associations old "Post 911" name and may need updating. D. Dixon will attempt to locate the Association's Certificate of Incorporation and forward it to E. Manthei. Chair E. Johnson directed the board not to solicit or accept donations until our tax exempt status is clarified and finalized by the board.
 - b. **Treasurer:** E. Manthei reported on the financial health of the association. He provided the attached Treasurers Report. The motion to approve was made by D. Dixon, seconded by G. Cayo, and approved unanimously.
 - c. **Scholarship Committee:** Eddy Manthei reported for the Scholarship Committee. It was agreed by consensus to have Treasurer E. Manthei transfer \$6,000.00 from the Scholarship Account to an interest-bearing checking account so that scholarship applications may be readily paid.
 - d. **Web Site:** DuWayne Dixon reported on the Association's web site. He advised that everything is operating smoothly and that he is updating the site regularly. It was suggested and agreed that a link to the LEO (Law Enforcement Opportunities) web site be added.
 - e. **Membership Committee:** No report.



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- f. **Nationals Committee:** Gary Cayo reported for the Nationals Committee. Several posts, totaling 100 to 120 Explorers, have expressed an interest in a joint airfare package to the National Conference. The current price is \$291 each and G. Cayo expects to lock that price very soon. Also, G. Cayo expressed concern about the change to 9mm pistols for the shooting competition. It was generally agreed that the target shooting sport is best practiced with revolvers. It was also mentioned that Minnesota posts would suffer financially if they had to switch to semiautomatic pistols.

[The meeting was recessed from 12:22 PM to 12:44 PM for lunch.]

5. Old Business:

- a. **Obtaining A Financial Auditor For The Association:** E. Manthei reported that financial auditors cost \$3,000.00 to \$7,000.00 annually and we are legally obligated to be audited annually. He did not know if the auditor had to be "certified." G. Cayo will find out who F.O.P. uses, B. Reid will find out if the Viking Council has any auditing resources, and H. Richards will find out if the Indianhead Council has any auditing resources.
- b. **Formalization of Midwest Conference Committee:**
- i. G. Cayo and C. Manthei compiled a list of as many Midwest Conference related duties as they could think of. If anyone has any other additions for the list they should contact G. Cayo or C. Manthei.
 - ii. Mike Atkinson of the Hennepin County Attorney's Office produced a White Collar Crime training video. G. Cayo has the original and needs to make copies to distribute to all MLEEA posts. J. Ademek and G. Cayo will find the best price to make about 75 duplicate tapes and will get the copies made. Distribution will follow soon thereafter.
 - iii. G. Cayo reminded the Association that *Don Cup* applications are due by the next MLEEA meeting. E. Johnson will draft a letter to be sent to all Chiefs and Sheriffs reminding them of the *Don Cup* application deadline. E. Manthei will add a reminder to the Midwest Conference registration packet. D. Dixon will add the *Don Cup* application to the web page.
 - iv. G. Cayo asked about Midwest Conference lecture topics. C. Dexter will check into an Ethics presentation. Racial Profiling, Disaster Management/Emergency Preparedness, and Interviewing and Interrogation were also suggested for topics.
- c. **Confirmation of St. Paul PD's commitment to Arrest and Search:** G. Cayo shared a draft of a letter that he prepared requesting St. Paul PD's sponsorship of the Arrest and Search scenario. J. Ademek reported that Chief Finney is aware of our request and supports it. J. Ademek will speak with Chief Finney again to confirm. G. Cayo will finish the letter, forward it to E. Johnson for a signature, and E. Johnson will send it to Chief Finney.
- d. **Women's Health Expo fundraiser:** E. Manthei reported that the event sponsors were happy with us and that all went well. Due to poor attendance, the Association only made \$9.00 in advance ticket discount coupon redemption. The cost to mail all of the discount coupons to each post was \$230.00. Individual posts that worked at the event still made an hourly wage and were pleased with the event.



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6. New Business:

- a. **2002 Midwest Conference pins:** D. Dixon asked the Board what color and how many pins does he need to order. It was agreed by consensus that D. Dixon should order red, white, and blue pins if three-color pins are affordable. If three-color pins were too expensive, the Board agreed on blue. C. Manthei suggested that the center logo on the pin be changed from the National Law Enforcement Exploring logo to the MLEEA logo. D. Dixon will research the cost of such a change.

7. Miscellaneous Items:

- a. E. Johnson reported that the Fall Planning Conference went well. About forty Explorers attended. E. Johnson thanked C. Dexter and G. Pike for setting up the conference.
- b. E. Johnson suggested that Midwest Conference award banquet be changed from a dinner format to an auditorium-seating format. He suggested that an informal meal be served before the award ceremony and that the ceremony be in uniform. This suggestion was well received by everyone in attendance.
- c. E. Manthei suggested that the Association purchase a large banner to hang at the Midwest Conference registration desk and the award ceremony. G. Cayo, C. Manthei, and E. Manthei will investigate further.
- d. The Association needs to obtain about 1,000 pens to be handed out at the Midwest Conference. J. Stromberg will research this.
- e. The next meeting will be on March 13, 2002. The meeting location was not determined.

8. **Adjourn:** The meeting adjourned at 2:15 PM (motion by E. Manthei, seconded by D. Dixon, and approved by all).