



# Minnesota Law Enforcement Explorer Association

Wednesday June 13, 2018

Meeting Minutes

Location: 3401 Louisiana Ave. S, St. Louis Park, MN

Meeting called to order by Chair Michael Peterson at 1133 hrs.

## Present:

Chair Michael Peterson (SPPD/MLEEA), Vice Chair Matt Petrone (HCSO/MLEEA), Past Chair Ryan Manguson (Rochester PD/MLEEA), Secretary Erin Hoium (Richfield PD/MLEEA), Treasurer DuWayne Dixon (MLEEA), Brandon Brugger (MPPD/MLEEA), Gary Cayo (MLEEA), Erika Wallert (CCSO/MLEEA), Ian Emberly (Youth Rep), Apple Valley PD (Kurt Christianson, David Engel), Carver County SO (Kaitlin Otto), Eagan PD, Maple Grove PD (Aaron Valerius), Minnetonka PD (Heather Olson, Jason Tait) and MN State Patrol (Lisa Lorenzen).

## Approval of the Agenda:

Peterson requested an approval for the agenda dated June 13, 2018. Motioned to approve the agenda by Maple Grove and seconded by Minnetonka. **AGENDA APPROVED.**

## Approval of Minutes:

Peterson requested an approval for the minutes dated April 27, 2018. Motioned to approve the minutes by Minnetonka and seconded by Eagan. **MINUTES APPROVED, no discussion.**

## COMMITTEE REPORTS:

### Treasurers' report – Presented by Dixon

Profit and loss sheets handed out dated from May 1st through June 13, 2018.

1. Dixon explained all the financial data on both items handed out. He indicated we are investing soundly at this time and the investments cover the scholarship fund.
2. The conference would be award \$15,700 in new scholarship monies in 2018

### Scholarship Updates

1. Current balance is -\$600, which is normal for this time frame.
2. Emails will be sent out in approximately a month with updated post scholarship balances.
3. If an explorer is receiving a scholarship, please submit a paid fee statement and list of classes.
4. Scholarship requests are processed within a few weeks.

Motioned to approve the treasurer's report by State Patrol and seconded by Minneapolis.

**TREASURERS' REPORT APPROVED**



# Minnesota Law Enforcement Explorer Association

## OLD BUSINESS

### Monthly Shoots

1. Current proposal is for 4 dates to be scheduled between September – June (all Sundays)
2. Trainings will be scheduled for 4 hours, 2 – firearms and 2 – defensive tactics/resistance to aggression
3. Status – waiting for Chief's approval, more details to follow after approval
4. Discussion of that explorers will need to commit to attending all 4 trainings, because the first session will include a mandatory safety briefing
5. Possible alternative is to have a safety briefing for the first 2 trainings, another meeting including a training brief prior to second 2 trainings
6. Another option discussed is to allow for unlimited attendance during safety briefing, so explorers can attend throughout the year
7. 48 explorers max
8. Due to space limitation discussion of limiting # explorers allowed/post (3), based on availability
9. Will work on registration system
10. Recommended that explorers plan on attending them all because the material will build on itself from meeting to meeting, so target is core/experienced explorers
11. Fee will be \$20/person for each session (covers OT fees for range officers, ammo)
12. Fees will be paid to board, board will pay SPPD
13. Next year will be a test year, with the goal to work towards monthly trainings
14. For any posts sending explorers an advisor must also attend
15. Any instances of safety issues will result in the student being excluded from future training slots
16. No requirement that explorers have prior experience if advisors recommend them
17. Board will provide firearms

### National Conference

1. July 16-20, 2018 Purdue University (West Lafayette, Indiana)
2. If any posts attending want to caravan, please contact Peterson (Board Chair)
  - a. Meet Sunday night (7/15) at training facility – 600 Lafayette Rd. St. Paul
  - b. Meeting at 2030 hours, leaving by 2200 hours
  - c. Email Michael Peterson – Michael.peterson@ci.stpaul.mn.us
3. Common reasons for registration rejection
  - a. Missing Post Leader/Lead Advisor name and phone #
  - b. Also need insurance company name and policy number
  - c. Advisors also need to complete health forms
  - d. Must choose a participation level on page 2
  - e. Must indicate Y or N for talent release check box (for photos)
  - f. Parent and participant signatures missing
  - g. Medical forms must be downloaded by 7/1/18
  - h. Need Explorer ID #'s – Carla Beach can provide
4. For advisors attending dress code/expectations same as state

### 3M Golf Championship

1. Volunteers are still needed
2. Online registration
3. Post will receive donation



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## 2018 STATE CONFERENCE

### Feedback

1. Similar feedback as in past years, discussed issues with hotel check in, food and entertainment

### Housing changes next year

1. For next year's conference we will be implementing changes to comply with new age policy
2. Explorers that are more than 24 months apart may not room together, example is grouping explorers for housing 14-16/17-20
3. Will try to accommodate within reason while still trying to keep costs down
4. Concerns of liability issues if we disregard the rule and an issue arises
5. Adding age/DOB information for housing purposes, new housing form
6. Proposal to have posts reach out to each other to combine housing when needed
7. Posts will be expected to arrange explorers into appropriate age-based rooms
8. New rule will result in increased need for rooms
9. If a post has an explorer that would be alone in a room, try to match up with another post
10. Most ideal would be full rooms with 4 explorers
11. However, if a single explorer is being matched with another post they will NOT be expected to share a bed
12. If posts are not able to prearrange matches their housing fulfillment may drop in priority
13. Due to increase in time it will take to arrange housing deadline will be enforced
14. If an explorer is opposed to sharing a room they will be subject to an additional housing fee, \$ TBD
15. Posts WILL NOT be able to substitute explorers last minute/at conferences unless the new explorer will comply with housing age requirements

### Survey Results & Discussion

1. 102 responses so far, which is close to average
2. Backup in check in process for Kahler was caused by rooms still being cleaned, issue was discussed with hotel

## NEW BUSINESS

### 2019 State Conferences

1. Score Sheets
  - a. Outdated?
  - b. Issues with Domestic Scenario bonus question
  - c. Hostage Negotiations criteria too arbitrary/subjective?
  - d. Gary Cano maintains records, but it is up to hosting agency to update content
2. Food
  - a. Still under contract with Pinnacle
  - b. Will work with youth rep to continue tweaking the menu
3. Hotels
  - a. Kahler Grand has a remodel scheduled
4. Entertainment
  - a. If hypnotist is scheduled again having a new performer was requested
  - b. Casino Night
  - c. Magician
  - d. Discussed trivia night/Trivia Mafia
  - e. Taylor Arena will continue to be unavailable due to dance competition



## Minnesota Law Enforcement Explorer Association

5. **Academics**
  - a. Possible new presenter – Officer Mental Health Awareness
  - b. Researching Mystic Lake presenting on surveillance
  - c. Requests for report writing informational session, discussed making materials available so that posts can better prepare explorers for individual competition
  - d. Possibly including something on job searching skills
  - e. Discussed request for making one of the 5K sessions early (0700 hrs.)
  - f. Requests that water be available on site for 5k
6. **Youth Rep Update (Ian Amberley) – He would like posts to share Captain's information so that posts will be able to communicate better in regards to volunteer events/joint training opportunities**

### **General Info/Reminders**

1. Make sure to take the new Youth Protection training by OCTOBER
2. 8/13-8/17 St. Paul will be hosting a basic academy for entry level explorers
  - a. Academy will focus on laws/arrest technique/searching/first aid
  - b. Cost will be \$50-75/explorer
3. For future planning – (2019) St. Paul takes a small group of explorers on non-national years to Washington DC for police week. Keep in mind for stellar explorers, for weeklong trip approximately \$1,500/person

**Next meeting will be September 12, 2018 Location TBD**

**Meeting adjourned at 1349 hrs. Motion to adjourn by Rochester and seconded by Minneapolis.**