



# Minnesota Law Enforcement Explorer Association

**Wednesday March 9, 2016**

## **Meeting Minutes**

**Location: Valley Tap House, 14889 Florence Trail, Apple Valley, MN 55124**

**Meeting called to order by Chair Dawanna Witt 1136 hrs.**

### **Present:**

**Chair Dawanna Witt (Dakota County SO/ MLEEA), Vice Chair Ryan Manguson (Rochester PD/MLEEA), Secretary Charles Redmond (St. Paul PD/MLEEA), Brandon Brugger (Minneapolis PD/MLEEA), Treasurer DuWayne Dixon (MLEEA), Melinda Inman (Northern Star Council), Scott Davis (Rochester PD), Tim Harris (Washington County SO), Gary Cayo (MLEEA), Briana Johnson (Coon Rapids PD), Hans Link (Coon Rapids PD), Melissa Field (Hennepin County SO), Daniel Meyer (St. Louis Park PD), Josh Baker (Carver County SO), Troy Pepin (MLEEA), Jason Tait (Minnetonka PD), Jon Hunt (Plymouth PD), Amy Goodwin (Plymouth PD), Brian Rezny (Eagan PD), Luke Nelson (Eagan PD), Mark Kritzeck (Eagan PD), Heather Olson (Minnetonka PD)**

### **Approval of the Agenda:**

**Witt requested an approval for the agenda dated March 9, 2016. Motioned to approve the agenda by Eagan and seconded by St. Paul. AGENDA APPROVED.**

### **Approval of Minutes:**

**Witt requested an approval for the minutes dated December 9th, 2015. Motioned to approve the minutes by Dakota County and seconded by Rochester. MINUTES APPROVED.**

### **COMMITTEE REPORTS:**

#### **Treasurers' report – Presented by Dixon**

**A. Profit and loss sheets handed out dated from May 1, 2015 through March 9, 2016 and Balance Sheet dated March 9, 2016.**

- 1. Dixon explained all the financial data on both items handed out.**
- 2. Dixon explained that the audit was complete and met all requirements. A motion was made to approve the tax information by St. Paul and seconded by Eagan.**

**B. Scholarships**

- 1. As of this meeting there were no scholarship applications turned in**
- 2. They are due by April 1<sup>st</sup>**
- 3. The new mailing address is 5115 Excelsior Blvd. #310 St. Louis Park, MN 55416**
- 4. Applications can be printed from the [explorenow.org](http://explorenow.org) website**
- 5. The Scott Patrick Memorial Scholarship will be awarded in 2016**

**Motioned to approve the treasurer's report by Minneapolis and seconded by Washington County. TREASURERS' REPORT APPROVED**



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## **OLD BUSINESS:**

### **A. Update on Radios**

1. We discussed the use of police radios for dispatching during the competition.
2. The members who were present were all in agreement we should move forward with dispatching scenarios using police radios. A motioned for approval by Washington County and seconded by Eagan
3. All posts should bring department issued radios to the competition; ARMER will be setting up a communication network for the competition.

### **B. Pinnacle Catering**

1. We will continue to do business with Pinnacle Catering
2. The catering fee will increase to 10% for the 2017 Conference
3. All contracts will expire after the 2017 Conference

### **C. Keynote Speaker and Academic Speakers**

1. Kevin Torgerson- Olmstead County Sheriff (Keynote Saturday Night)
2. Lt. Col. Rex Grossman (Friday Academic)
3. Washington County (Academic)
4. Taser (Academic)

### **D. Report Writing**

1. This event will be held during the 2016 Conference.

### **E. Purchase of Airsoft Pistols and Rifles**

1. The guns have been purchased and are ready for the 2016 Conference
2. Competition will cost \$3 per attempt.

## **NEW BUSINESS:**

### **A. New Mailing Address**

1. 5115 Excelsior Blvd. #310, St. Louis Park, MN 55416

### **B. Proposal of By-Law Change**

1. There was a proposed change to the By-Laws, requiring any new post registering with the MNLEEA be sponsored by a Federal, State or Local law enforcement agency.
2. Motioned for approval by Washington County seconded by Minnetonka.

**BREAK FOR LUCNH 1212 hrs-1237 hrs.**

### **C. 2016 MLEEA Conference**

1. Registration
  - There were 133 Teams registered at the time of the meeting
2. Shoot Competition
  - New National Requirements for the Shoot Competition
  - There are three forms which need to be completed
  - Advisors are required to sign off on participants
  - Instructional Outline handed out which outlined competition training requirements
  - Top 500 Explorers will shoot at National Competition
  - Individual Score must be entered on National Website



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- 3. Entertainment**
  - Friday Night (Karaoke and Casino)
  - Saturday (Dance)

### MISCELLANEOUS ITEMS

#### **A. Tour Permits**

- Tour Permits should be printed off and returned directly to Melinda Inman at Northern Star Council

#### **B. Elections**

- The positions of Vice Chair and Secretary are up for election. The elections will be held at the 2016

Conference.

#### **C. LEEA**

- Signup sheets have been sent out
- Looking for Role Players
- In need of agencies to host several events
- \$10 Entry fee per participant for the weekend

**Next meeting will be April 22, 2016 at 1900 hrs. (Double Tree Hotel Conference Room, Rochester MN)**

**Meeting adjourned at 1253 hrs. Motioned to adjourn by Carver County and Seconded by Eagan.**